



## APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to color, religion, creed, gender, national origin, age, disability, marital status or veteran status, sexual orientation, or any other status protected by law. We are an Equal Opportunity Employer.

Position Applying for:       Personal Care Home       In-Home Care

Please Print

Name - Last	First	Middle	Maiden	
Address - Street Number		City	State	Zip Code
Telephone Number -		Alternate Number -		
How did you learn about us?				
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend		
<input type="checkbox"/> Relative	<input type="checkbox"/> Relative	<input type="checkbox"/> Walk-in		
<input type="checkbox"/> Other: _____				

Are you over 18 years of age? Yes  No

If **NO**, a work permit will be required.

Are you legally eligible for permanent employment in the United States?

Yes  No  (If hired, verification will be required).

Have you ever filed an application with us before? Yes  No

If **Yes**, give date \_\_\_\_\_

Have you ever been employed with us before? Yes  No

If **Yes**, give date \_\_\_\_\_

Are you currently employed? Yes\_\_\_\_\_ No\_\_\_\_\_

May we contact your present employer? Yes\_\_\_\_\_ No\_\_\_\_\_

Have you lived in Pennsylvania for the last two (2) years? Yes\_\_\_\_\_ No\_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work: Full-time\_\_\_\_\_ Part-time\_\_\_\_\_ PRN\_\_\_\_\_

Are you willing to work all 3 shifts? Yes\_\_\_\_\_ No\_\_\_\_\_

If **No**, give reason \_\_\_\_\_

Have you ever been bonded in prior employment? Yes\_\_\_\_\_ No \_\_\_\_\_

If **Yes**, list name of employer(s): \_\_\_\_\_

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? Yes\_\_\_\_\_ No\_\_\_\_\_

If **Yes**, list convictions: (A conviction does not necessarily disqualify an applicant for the position being applied for). \_\_\_\_\_

## EDUCATION

Name and Address of School	Course of Study	Years Completed	Did you Graduate?
Elementary			
High School			
College			
Other			
Describe any job-related training received in the United States military.			

Summarize special job-related skills and qualifications acquired from employment or other experience.

State any additional information you feel may be helpful to us in considering your application.

**EMPLOYMENT EXPERIENCE** (Start with most recent employer)

<b>Employer:</b>	<b>Telephone:</b>	<b>From: To:</b>
<b>Address:</b>	<b>City, State, Zip</b>	<b>Position:</b>
<b>Duties:</b>		<b>Supervisor's Name:</b>
		<b>Starting Salary:</b>
<b>Reason for leaving:</b>		<b>Final Salary:</b>

<b>Employer:</b>	<b>Telephone:</b>	<b>From: To:</b>
<b>Address:</b>	<b>City, State, Zip</b>	<b>Position:</b>
<b>Duties:</b>		<b>Supervisor's Name:</b>
		<b>Starting Salary:</b>
<b>Reason for leaving:</b>		<b>Final Salary:</b>

**EMPLOYMENT EXPERIENCE - CONTINUED**

<b>Employer:</b>	<b>Telephone:</b>	<b>From:</b> <b>To:</b>
<b>Address:</b>	<b>City, State, Zip</b>	<b>Position:</b>
<b>Duties:</b>	<b>Supervisor's Name:</b>	
	<b>Starting Salary:</b>	
<b>Reason for leaving:</b>	<b>Final Salary:</b>	
<b>Employer:</b>	<b>Telephone:</b>	<b>From:</b> <b>To:</b>
<b>Address:</b>	<b>City, State, Zip</b>	<b>Position:</b>
<b>Duties:</b>	<b>Supervisor's Name:</b>	
	<b>Starting Salary:</b>	
<b>Reason for leaving:</b>	<b>Final Salary:</b>	

**REFERENCES**

<b>Name</b>	<b>Address</b>	<b>Years Known</b>	<b>Telephone</b>
1.			
2.			
3.			

## **APPLICANT'S STATEMENT**

The information contained in this application is true to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Hearthstone has my permission to obtain all necessary information from the references I have listed, or any sources, concerning my prior employment, or personal history.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_